



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

क्षेत्रीय कार्यालय - देहरादून (उत्तराखण्ड)

(शिक्षा मंत्रालय, भारत सरकार)

## Central Board of Secondary Education

Regional Office - Dehradun (Uttarakhand)

(Ministry of Education, Govt. of India)



F: CBSE/RO/DDN/EXAM-X/2021/SCH-83258

Dt. 26/08/2021

The Principal (83258)  
Atal Utkrisht  
Government Inter College  
Dwarahat Almora,  
Uttarakhand - 263653

SUB: Affiliation up to Senior Secondary Level under Switch-Over Category from other Board - Reg.

Sir / Madam,

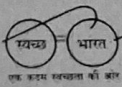
This has reference to CBSE HQs letter no. **CBSE/3520258/SS-02110-2223/2022-23** dated 09/08/2021 whereby, Switch-Over Affiliation for **Senior Secondary School Level up to 10+2** of the Board w.e.f. **01.04.2022 to 31.03.2027** with the condition that has been granted to your school with Affiliation Code **3520258**. Year and Month From which admission can be taken in Class IX/XI w.e.f. 1<sup>st</sup> April, 2022, Year and Month in which first batch of Class X/XII will appear in board examination w.e.f. 1<sup>st</sup> April, 2024. Being a newly affiliated school located under the jurisdiction of CBSE, Regional Office, Dehradun, your school has been allotted **School Code 83258** for future correspondence and control.

While complimenting the school for its Affiliation with the Board for Senior Secondary level, being a school of Atal Utkrisht Government School, State Govt. of Uttarakhand this office welcomes your school as a strong member of CBSE family and as an ideal abode of education to serve the Society/Nation. Now being a CBSE affiliate, it also becomes imperative on the part of school to follow the provisions contained in the CBSE Affiliation and Examination Bye-laws, including instructions issued by the Board from time to time and also to motivate / encourage, the teachers and other staff to study the Bye-laws, Rules, Provisions and Syllabus/Curriculum and various other activities being undertaken by the Board. The school needs to fulfill all the conditions given in the affiliation grant letter including the following :-

1. The Board has also decided to prepare a unique email id for each affiliated school. This email id is linked to the new school number / code assigned by the CBSE. School Number / Code given above is five digit number allotted to the school. New email ID will be - **83258@cbsseshiksha.in**. For further details Board HQs letter no. CBSE/CE/ROs/2020 dt. 04/02/2020 may be referred please.
2. Admission to the school / examination is to be restricted as per Rule 6.1 and Rule 12 (i, ii, & iii) of Examination Bye-laws. While granting admission, required documentation and procedure prescribed by the Board must be adhered to, and special care be taken about eligibility in terms of age factor. The admission be granted only after ascertaining the age related eligibility criteria. The school shall ensure to properly keep the **School Records i.e. Admission Form, Transfer Certificate and Admission Withdrawal Register** to maintain complete record(s) of the students, for which **sample formats are enclosed** here with, in order to ensure uniformity of the documents among all the schools of the Region/CBSE. Correct particulars of the student viz. Candidate Name, Mother's Name, Father's Name, DoB, etc. be captured during admission, strictly on the basis of viable documentary records viz. Service Record of Parents, Aadhar, Voter ID, Passport, previous School Records of candidates, wherever applicable, so as to avoid post-result corrections.

*Rubor*

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99, कौलागढ़ रोड, देहरादून, उत्तराखण्ड - 248001  
99, Kaulgarh Road, Dehradun, Uttarakhand - 248001



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3. The admission be granted only after ascertaining the age eligibility criteria for a particular class in which Admission is being sought. A student seeking admission to any class in a 'School' will be eligible for admission to that Class only if he/she satisfies the requirements of age limits (minimum and maximum) as determined by the State / UT Government and applicable to the place where the School is located. As per the normal criteria for admission in Class 1 adopted by most State Governments and KVS / NVS it is 5+, accordingly a student should be 15+ while in Class X and 14+ in Class IX.
4. As per Rule 13.12 (ii). No affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations. Also, school will not prepare any student/start class for any other Board except CBSE from their CBSE affiliated school building/premises. **For Skill subjects, only those subjects can be offered for which permission has been given by the department of Skill Education, CBSE, Delhi.**
5. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per Rule 10.6 of Affiliation Bye-laws. The optimum number of students in a Section of a class should not be more than 40 and number of students at Middle and Secondary level of the school shall preferably be proportionate to each other. The Section-Teacher ratio of 1:1.5 to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye-laws of the Board.
6. School's infrastructure and services of its teachers should be placed at disposal of the Board for examinations and evaluation activities of the Board, as per Rule 13.4.
7. **The school shall submit their information through Online Affiliation School Information System (OASIS) as per details given in Circular No. Affiliation - 06/2018 dt. 24/04/2018. Link for OASIS is available on Board's website - [www.cbse.nic.in](http://www.cbse.nic.in).**
8. As per Rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
9. The school is required to follow the safety guidelines as issued by the Board vide Circular No. Affiliation 05/2018 dated 27/03/2018 captioned 'Safety of Children in schools' and shall ensure absolute safety of the children in school premises and transit thru school transport system, if any.
10. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools and ensure participation in activities being carried out by the Sahodaya School Complex in the academic development of the school.
11. School must nominate its teachers for CBPs/Training/Workshops conducted by the Board from time to time and ensure relieving for participation as per schedule / directions.

The school should keep Affiliation and Examination Bye-Laws readily available for reference purpose. The School is advised to visit website of the Board i.e., [www.cbseacademic.nic.in](http://www.cbseacademic.nic.in) / [www.cbse.nic.in](http://www.cbse.nic.in), etc. and to see all circulars on these CBSE websites regularly as most of the activities of the Board including submission of Registration of Class-IX and List of candidates for Class-X Board Examination are online and in electronic modes.

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